

The Cool Schools Peer Mediation Programme

Primary School Partnership Agreement

Thank you for agreeing to implement the Cool Schools Peer Mediation Programme (“the Programme”) at your School. You have taken an important step towards supporting a safe, positive school culture and assisting in the development of respectful, engaged citizens. This Agreement between The Peace Foundation and the School (“the School”) sets out what that means:

RESPONSIBILITIES

To support the School, The Peace Foundation will:

1. TRAINING

- Deliver full training of the Programme in the School via an approved Cool Schools trainer;
- Provide a 3-hour, revisit training, giving the School priority access to Ministry of Health funding for the revisit when available

2. RESOURCES

- Provide the following essential resources to implement the primary programme if full staff training has been completed within the last four years:
 - One copy of the Cool Schools Primary Manual
 - Two peer mediator vests
 - One Co-ordinator’s Kit on a USB stick (which includes the peer mediation role play video clips)

3. COMMUNICATION

- Continue to provide updates on the Cool Schools Peer Mediation Programme through email; via the bi-annual newsletter *MediationWorks*; on Facebook (Cool Schools – The New Zealand Peace Foundation); and through the Foundation’s website (www.peace.net.nz);

4. RELATIONSHIP

- Provide the School with annual membership to The Peace Foundation, which includes voting rights (one vote) at The Peace Foundation AGM.
- Ensure strict confidentiality for the School with respect to Programme research and evaluation.

5. ACTIVITY

- Organise Schools’ National Peace Week during August each year, offering the chance for students and teachers to gather, share success stories and initiatives, and celebrate building a culture of peace

To successfully implement the Cool Schools Peer Mediation Programme, the School will:

6. PROGRAMME IMPLEMENTATION AND EVALUATION

- Implement the Programme as a **whole of school programme**;
- Ensure all classroom teachers **teach peaceful conflict resolution skills**, the role of the mediator and the mediation process to their classes; and
- Submit an online **evaluation report** to The Peace Foundation on an agreed date, no more than six months after a Full staff training, or at a time agreed to by the school and the trainer for Revisit training.

7. HEALTH AND SAFETY

Establish and maintain a whole of school approach such that **all** staff commit to working constructively to resolve any unexpected challenges that may arise. Cool Schools trainers and School staff will respond to any health and safety concerns identified during the planning, implementation and evaluation phases of the Programme.

8. TRAINING STAFF & SUPPORT

Make every effort to ensure **all** School staff (teaching, management and support) attend a full training, which is important for the Programme to succeed and for building a safe, positive school culture. To this end, the School will:

- Allocate school time (ideally 30 minutes) for the School's peer mediators and a Cool Schools teacher co-ordinator to have support meetings every week if possible
- Book Cool Schools training when required, i.e.
 - A revisit/s (3 hours in total) at any time needed by the school after the Full Staff Training date/s;
 - A Full Staff Training if staff turn-over is more than 50% since the last full training; and
 - A Full Staff Training every 5 years to keep the Programme refreshed and updated.
- Release key teacher/s (Cool Schools Co-ordinator/s) from class duties so that he/she/they can
 - **Train students** selected to be school peer mediators;
 - **Participate in all aspects of revisit trainings**, including the coordinator's meeting; the student peer mediators' workshop; and the staff meeting; and
 - Attend an afternoon regional **Cool Schools Network Meeting** bi-annually

9. PARTICIPATION

- Participate in the annual Schools' Peace Week during August (Term 3) each year;
- Participate in any research, evaluation or assistance with resource development for the Programme; and
- Consider planning and implementing a policy on school safety/relationship management/non-violence/anti-bullying/anti-harassment.

10. FINANCES AND RESOURCES

- Pay an annual subscription of \$230.00 (incl. GST) to The Peace Foundation, to contribute to Cool Schools administration, resource development and production of the bi-annual Programme newsletter, *MediationWorks*;
- Provide the Cool Schools teacher coordinator with an annual budget to cover programme resources, the annual subscription, peer mediator training, Peace Week activities, etc. We would suggest a minimum of \$700.

11. INTELLECTUAL PROPERTY

Acknowledge that the Cool Schools Peer Mediation Programme is the intellectual property of The Peace Foundation. The School agrees to use the printed and other materials provided by the Programme for implementation solely at their school. The School agrees to share freely with The Peace Foundation and other Cool Schools any recordings, case histories, resources and other materials they develop while implementing the Programme in order to foster improvements in the Programme for the benefit of all.

CONFIDENTIALITY

- The School and The Peace Foundation will hold all information, not limited to the Programme and the personal information of students, in strict confidentiality.
- By signing below, each signatory states that he/she agrees with the terms in this agreement and has the power to bind The Peace Foundation or the School.

For The Peace Foundation:	For the School:	School Name and Address:
		
Christina Barruel	Name:	
Head of Peace Education		
The Peace Foundation	(Principal)	
Date: 15 December 2016	Date:	